Approved For Release 2002/01/04: CIA-RDP84-00022000400030026-or the formal of the second of the seco

STATEMENT OF PURPOSE, ACCOMPLISHMENTS AND PROGRAM OUTLOOK

Military Personnel Division

1. STATEMENT OF PURPOSE

The Military Personnel Division is responsible for providing services in the procurement, assignment, administration and disposition of military personnel detailed to the Agency from the Department of Defense, for conducting necessary liaison with appropriate components with the Department of Defense, and for preparing and maintaining necessary records pertaining to military personnel.

2. STATEMENT OF ACCOMPLISHMENTS

Significant developments in the activities of the Military Personnel Division during fiscal year 1954 included the following:

a. Transfer to the Division of military personnel administration functions formerly performed by the Eastern European Division, DD/P.

b. Decentralization of responsibility and authority for military personnel administration in the field to the Senior Representatives for their respective areas of jurisdiction.

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- c. Institution of a program of exit interviews for military personnel being returned to their parent services. The analysis of the results of such interviews is expected to assist in the identification of problems affecting the utilization and morale of military personnel detailed to the Agency.
- d. Development of special procedures with the Air Force for administering semi-covert personnel.

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Statistically the volume of activity in the Military Personnel Division is reflected in the following summary of requests to the Department of Defense, and authorizations for military personnel:

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The Division also devoted considerable effort and attention during the past year to the improvement and refinement of procedures involved in military personnel administration within the Agency. New procedures were established to provide for reimbursement to the Department of Defense for all officers on duty except those on assignments classified as paramilitary.

STATEMENT OF PROGRAM OUTLOOK

The Division's program plans for the coming year were directed toward overall improvement of the services offered, evaluation of current utilization of current military personnel in relationship to the Agency's agreement with the Department of Defense, and for improvement of the attitude in and morals of military personnel with respect to services of the Agency. Specific efforts toward these goals will include the following:

> a. Within the limits of pertinent security considerations and Agency requirements, the procurement of military personnel will give particular emphasis to the selection of individuals who are interested in career development in the types of assignments available within the Agency. Although interviews toward this end cannot usually be arranged because prospective detailed personnel have net been fully cleared, information available from the Services as to pertinent skills and abilities may be utilized to assist in this process.

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- b. Improved screening procedures in the securing of enlisted personnel will be developed to assist in reducing the currently high rate of security rejects in this category.
- c. The Division will work with civilian and military supervisory personnel in the Agency concerning current Department of Defense doctrine and procedures relative to efficiency reports in an effort to improve these prepared for military personnel in the Agency
- d. Constant studies will be conducted to assure that assignments of military personnel are commonsurate with their grades and capabilities. This involves study of basic personnel records, efficiency reports, memoranda concerning personnel actions, and special and exit interviews with individuals.